

OFFICE OF THE DIRECTOR PRINCIPAL
ACHARYA SHRI CHANDER
COLLEGE OF MEDICAL SCIENCES & HOSPITAL
SIDHRA, JAMMU

Sub:- Prevention & Prohibition of Ragging in Medical Colleges, 2021.

Dear Parent,

Your kind attention is invited to the draft regulations for Prevention & Prohibition of Ragging in Medical colleges, 2011 issued by National Medical Commission & in pursuance to the judgment of the Hon'ble Supreme court of India in Special Leave Petition (SLP) 24295 of 2006 dated - 16/03/2007 & Civil appeal No. 887 of 2009 dated 08/05/2009, & "UGC Regulations on curbing the menace of ragging in higher educational institutions, 2009" which have been notified on 4th July, 2009 in the Gazette of India.

In this regard, "Ragging in this Institution is totally Prohibited in any form"

Definition of Ragging

Ragging is "Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student."

Institutional Administrative and Penal Actions

Accordingly Para 13 of regulations (copy enclosed) is obliged to take Administrative Actions as deemed fit after receiving the recommendations of the Anti Ragging committee.

As such, it is requested to Direct/Guide your ward to abstain from such activities, besides advise them to be regular in classes to attain required attendance both in Theory & Practical i.e. in theory 75% & in Practical 80% to be eligible to appear in the final Univ. Examination. In case he/she continues to remain absent in the classes, he/she will not be eligible to appear in the University Examination because of attendance shortage.

Thanking you.

Yours faithfully,

Sd/-
Director Principal

- (c) The entire process shall be completed and a report duly submitted within *seven days* of the information/ reporting of the incident of ragging
- (d) The report shall be placed before the Head of the Institution / Anti-Ragging Committee
- (e) The Anti-Ragging Committee shall examine the report, decide on and recommend further Administrative Action to the Head of the Institution.

13. INSTITUTIONAL ADMINISTRATIVE AND PENAL ACTIONS

The Institution is obliged to take Administrative Actions as deemed fit after receiving the recommendations of the Anti-Ragging Committee

- (a) The Anti-Ragging Committee, on accepting the Report of the institutional Inquiry / investigation by the appropriate committee shall recommend one or more of the actions provided under Sub-section (b) and (c) of this Section depending on the nature, gravity and seriousness of the guilt established of the act of ragging as given under Chapter II with the understanding that the action shall be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
 - (i) Provided where the individual person committing or abetting the Act, ragging as defined under Section 3.1 of these Regulations is not identified, based on the findings of the institutional inquiry / investigations, and the subsequent recommendations thereof, the institution shall resort to collective punishment of more than one or a group of persons, as deemed fit, as a deterrent to ensure community pressure on the potential raggers
 - (ii) The *broad ingredients* that call for punitive actions on receipt and approval of the recommendations include but is not limited to:
 - a. Abetment to ragging
 - b. Criminal conspiracy to ragging
 - c. Unlawful assembly and rioting while ragging
 - d. Public nuisance created during ragging
 - e. Violation of decency and morals through ragging
 - f. Physical or psychological humiliation
 - g. Causing injury to body, causing hurt or grievous hurt
 - h. Wrongful restraint
 - i. Wrongful confinement
 - j. Use of criminal force
 - k. Assault as well as sexual offences or even unnatural offences
 - l. Extortion in any form
 - m. Criminal intimidation
 - n. Criminal trespass
 - o. Offences against property
 - p. Any other act construed as provided under Section 3 and its subsections of this Regulations
- (b) The nature of punitive actions that may be decided shall include but shall not be limited to the following, with the provision that one or more of these actions may be imposed, as deemed fit:
 - (i) Suspension from attending classes and academic privileges.

- (ii) Withholding/ withdrawing scholarship/ fellowship and other benefits
 - (iii) Debarring from appearing in any test/ examination or other evaluation process.
 - (iv) Withholding results
 - (v) Debarring from attending Conferences, and other academic programmes
 - (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - (vii) Suspension/ expulsion from the hostel
 - (viii) Imposition of a fine ranging from Rupees Twenty-Five Thousand to Rupees One Lakh only
 - (ix) Cancellation of admission
 - (x) Rustication from the institution for period ranging from one to four semesters
 - (xi) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
- (c) Additionally, as provided under Section 4.3, it shall be mandatory to enter whether the student has been punished for the offence of committing or abetting ragging, or not, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others in The Migration/Transfer Certificate issued to the student by the institution
- (d) Any other measure as directed by Courts of Law shall be followed
- (e) The Head of the Institution shall follow-up the information regarding the incident of Ragging provided, under Section 8(c) of these Regulations, to the University to which the institution is affiliated with a report regarding the findings of the institutional level inquiry/ investigations and the actions taken thereof
- (f) The Head of the Institution shall provide a report regarding the incident of ragging and the actions taken thereof to the National Medical Commission having informed earlier according to the provisions of Section 8(c)

14. APPELLATE AUTHORITIES

In keeping with the principles of natural justice, those persons who have been awarded punitive measures/ punishments have the right to appeal that rests with the following:

- (a) For decisions/ orders at the level of the Institution
 - (i) Vice-Chancellor of the University to which the Institution is affiliated
 - (ii) The Director/ Chief Executive Officer in the case of Institutions of National Importance
- (b) For decisions/ orders at the level of the University
 - (i) Chancellor of the University to which the Institution is affiliated
 - (ii) The President in the case of Institutions of National Importance

15. FIXING OF RESPONSIBILITY

- (a) In addition to the Inquiry/ Investigation of the incident of Ragging, it shall be appropriately inquired as to if there has been any dereliction of duty/ lapse in the institution in preventing and handling the incident
- (b) The Head of the Institution shall take prompt and appropriate action against the person (s) whose dereliction of duty lead to the incident.

Documents required for MBBS admission session - 2023

The following certificates/documents in original (alongwith two sets of photocopy of each) are required to submit at the time of admission:-

- (i) NEET Admit Card & NEET Score Result Card/NEET & State Rank
- (ii) Matriculation/Secondary School Certificate
- (iii) Ten Plus Two Marks Certificate
- (iv) Marks Certificate of any other Examination if Passed after 10+2 Examination
- (v) Discharge/Transfer Certificate from the Institution/College last attended
- (vi) In case the candidate had not joined any Institution, an affidavit to the effect that admission was not sought in any College after passing 10+2 Examination
- (vii) Character Certificate from /College/Institution.
- (viii) Migration Certificate from Board/University to which Institution last attended was affiliated
- (ix) Medical fitness Certificate
- (x) Six copies of photographs
- (xi) Eligibility form duly filled in (In case institution last attended is not affiliated to J&K BOSE/CBSE/University of Jammu
- (xii) Resident/Domicile Certificate.
- (xiii) Income/salary of Parents certificates all categories for students seeking admission.
- (xiv) An undertaking for maintaining discipline in College and payment of dues on scheduled dates duly signed by the candidate and her/his Parents
- (xv) Bank Guarantee for period of study/04 (Four) FDR's of amount equivalent to tuition fee for remaining period of study
- (xvi) Copy of Pan Card of Father/Candidate
- (xvii) Copy of Aadhaar Card Student
- (xviii) Category Certificate (wherever applicable) including Hindu Minority Certificate as per Minority norms of J&K
- (xix) Anti-ragging affidavits (duly attested by 1st class Magistrate).

Note:-

1. Please report for admission with documents complete in all respect including BANK GUARANTEE/Four (04) FDR's failing which the admission will not be entertained.
2. Bank Guarantee equivalent to amount of 04 years of Tuition Fee amount or FDR's equivalent to the amount of 04 year Tuition Fee be pledged to ASCOMS & Hospital, Sidhra, Jammu

3. All affidavits must be in J&K language or in English only

ANNEXURE I
FORMAT OF UNDERTAKING BY THE STUDENT

1. I _____
(Full Name in Block Letters)

Son/ Daughter of Mr./Mrs./Ms. _____
(Full Name in Block Letters)

admitted to the course of _____ with Admission
No. _____
(Name of Course)

at _____
(Name of College / Institution)

affiliated to _____
(Name of University)

have received a copy of the REGULATIONS FOR PREVENTION AND PROHIBITION OF RAGGING IN MEDICAL COLLEGES/INSTITUTIONS, 2021 of the National Medical Commission(NMC).

2. I have carefully read and fully understood the provisions in these Regulations

3. I have particularly perused CHAPTER II, SECTION 3 and have fully understood what constitutes "Ragging"

4. I have also in particular perused Chapter IV and read and understood the Administrative and Penal actions that may be taken against me in case I am found guilty of ragging or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging

5. I hereby undertake that-

(i) I will not indulge in any behavior or act that may come under the definition of ragging as may be constituted under Section 3 of these regulations

(ii) I will not participate in or abet or propagate ragging in any form included but not limited to those that may be constituted under Section 3 of these regulations

(iii) I will not hurt anyone physically or psychologically or cause any other harm.

6. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the NMC Regulations mentioned above and/or as per the law in force

7. I also declare that I have never been found to be guilty of ragging or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging and have never been punished in any manner for these offences and further affirm that if this declaration is incorrect or false, my admission is liable to be cancelled / withdrawn.

Signed on this _____ day of _____ month of _____ year

Signature

Name:

Address:

Signature of Witness 1

(Name of Witness 1)

Signature of Witness 2

(Name of Witness 2)

Hidam
Mandala

H. Mte

Mushee Day 1st class Judicial Magistrate

Tel/ Mobile No:

Address

Address

ANNEXURE II

FORMAT OF UNDERTAKING BY PARENT / GUARDIAN OF THE CANDIDATE/STUDENT

1. I _____
(Full Name in Block Letters)

Father / Mother/ Guardian of Mr./Mrs./Ms. _____
(Full Name of Student in Block Letters)

admitted to the course of _____ with Admission No. _____
(Name of Course)

at _____
(Name of College / Institution)

affiliated to _____
(Name of University)

Hereby declare that I have received a copy of the REGULATIONS FOR PREVENTION AND PROHIBITION OF RAGGING IN MEDICAL COLLEGES/INSTITUTIONS, 2021 of the National Medical Commission(NMC).

2. I have carefully read and fully understood the provisions in these Regulations
3. I have particularly perused CHAPTER II SECTION 3 and have fully understood what constitutes "Ragging"
4. I have also in particular perused Chapter IV and read and understood the Administrative and Penal actions that may be taken against my son/ daughter/ward in case he /she is found guilty of ragging or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging
5. I hereby undertake that my son/ daughter/ ward -
 - (iv) Will not indulge in any behaviour or act that may come under the definition of ragging as may be constituted under Section 3 of these regulations
 - (v) Will not participate in or abet or propagate ragging in any form included but not limited to those that may be constituted under Section 3 of these regulations
 - (vi) Will not hurt anyone physically or psychologically or cause any other harm.
6. I hereby agree that if my son/ daughter/ ward is found guilty of any aspect of ragging, he/ she may be punished as per the provisions of the NMC Regulations mentioned above and/or as per the law in force
7. I also declare that he/she has never been found to be guilty of ragging or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging and have never been punished in any manner for these offences and further affirm that if this declaration is incorrect or false, his/her admission is liable to be cancelled / withdrawn.

Signed on this _____ day of _____ month of _____ year

Signature

Name:

Address :

Signature of Witness 1

(Name of Witness 1)

Signature of Witness 2

(Name of Witness 2)

AFFIDAVIT

I, _____ S/O / D/O _____ admitted to MBBS course during the session 2023-24 do hereby affirm and declare as under:-

That I have been made aware by administration of ASCOMS that the revisions of fees for MBBS Course is under consideration of the statutory committee for fixation of fees in private professional colleges. I understand that the order to the effect of revision of fees would be issued by the UT of J&K in the near future.

I undertake and accept to pay the fees as fixed by UT Government of J&K and as would be applicable to my session. The fees being paid at present is provisional and difference would be paid as and when confirmed.

Deponent

Verification:-

Verified at Jammu on this _____ day of _____ 2023 that the averments made in this affidavit are true and correct to the best of my & knowledge and belief and nothing has been concealed therein.

Deponent

Affidavit

I, _____ S/o/ D/o _____ have been selected for Admission to MBBS 1st year 2023-24 in ASCOMS & Hospital through Entrance Test conducted by NEET and counselling conducted by BOPEE , UT of J&K under Roll No. _____, hereby affirm and declare as under:

1. That I have been given to understand and aware that at the time of admission, I have to deposit the Tuition fee of Rs. 4,95,000/- (OM/HM), Rs. 42,900/- (P&B) and US Dollars 21,522 (NRI) alongwith other dues and also furnish Bank Guarantee for Rs. 19,80,000 Lacs (OM/HM), Rs. 1,71,600/- (P&B) and US Dollars 86,088 (NRI) towards Tuition Fee for 2nd, 3rd, 4th and 5th year or 04 (Four) No's FDR's of Rs. 4,95,000/- Lac each for (OM/HM), 04 (Four) No's FDR's of Rs. 42,900/- each for (P&B) and 04 (Four) No's FDR's of US Dollar 21522 each pledged to ASCOMS as guarantee.
2. That the Tuition fee for 1st year alongwith other dues is being deposited by me.
3. That I have to arrange for the Bank Guarantee and it will take me one week for the same. Accordingly, I undertake to furnish the Bank Guarantee within week time.
4. That I further undertake and declare that in the event I leave or abandon the MBBS course midway for whatsoever reason, I shall be liable to pay the Tuition fee for the remaining duration of the course.
5. That in case I fail to furnish the Bank guarantee within the stipulated time, I shall be responsible for the consequences thereof, which can amount to cancellation of Admission also.
6. That I solicit this affidavit to the Director Principal ASCOMS, Sidhra. That I shall submit all the documents complete in all respect at the time of admission.

Deponent

Verified at Jammu today the _____ day of _____ 2023.

Deponent

Affidavit

I, _____ F/o, G/o _____ that my ward have been selected for Admission to MBBS 1st year 2023-24 in ASCOMS & Hospital through Entrance Test conducted by NEET and counselling conducted by BOPEE, UT of J&K under Roll No. _____, hereby affirm and declare as under:

1. That, my ward shall be abiding by all the rules and regulations of the institution and shall not involve himself/herself in any activity against the institution.
2. That, my ward shall also adhere to the norms of the fee Fixation Committee of UT of Jammu & Kashmir governing the fee structure of MBBS students at ASCOMS & Hospital, Sidhra, Jammu from time to time.
3. That the existing Tuition Fee for MBBS Course under OM/ P&B/ NRI/ Quota as fixed by J&K Govt. vide Order No. 659-HME of 2019 dated 10.07.2019 are Rs. 4,95,000/- , Rs. 42,900/- & US Dollars 21,522 respectively and the said fee was applicable for academic Session 2019-20 & onwards.
4. That I have been given to understand and aware that the Tuition Fee as above has been fixed for three years. I shall pay the revised fee as per the Govt. order issued from time to time.
5. That I shall be liable to pay the revised Tuition Fee as may be approved by the UT of J&K from time to time and under take to pay the revised Fee to the College.
6. That, any deviation from the above declaration shall be treated as an act of omission for which my ward shall be responsible.
7. That this affidavit is given voluntarily without any duress from any one.

Deponent

Verified at Jammu today the _____ day of _____, 2023.

Deponent

BANK GUARANTEE

_____ Bank

Branch _____

Value; Rs. _____

Bank guarantee No. _____

Date of Issue: _____

Validity to Expire on: _____

In consideration of the Acharya Shri Chander College of Medical Sciences & Hospital, Sidhra having granted admission to Shri

_____ S/O _____
R/O _____ hereinafter referred to
as "Candidate" we the _____ Bank

_____ at
the request of the said candidate hereby under take to
unconditionally pay an amount not exceeding Rs. _____
on demand to the said Acharya Shri Chander College of Medical
Sciences & Hospital, Sidhra for any damage caused due to non-
performance and non-compliance by the said candidate in
connection with the payment of tuition fee for the said MBBS
Course for 2nd, 3rd, 4th & 5th year to the extent of Rs. _____.

We, the _____ Bank do hereby under
take to pay the amounts due and payable under this guarantee
without any demur, merely on demand from the said Acharya
Shri Chander College of Medical Sciences & Hospital, Sidhra
stating that the amount claimed is required to meet the recoveries
due or likely to be due from the said candidates in compensation
of his failure to pay the tuition fee for 2nd, 3rd, 4th and 5th year.

Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, liability of the Bank under this guarantee shall be restricted to an amount not exceeding Rs. _____.

We the _____ Bank further agree that the Acharya Shri Chander College of Medical Education & Hospital shall have fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions in favour of the candidate and we shall not be relieved from our liability by reasons of any such variation being granted to the said candidate. This guarantee will not be discharged due to any change in the Constitution of the bank or that of the candidate.

We, the _____ Bank undertake not to revoke this guarantee except with the previous consent in writing of the said Acharya Shri Chander College of Medical Sciences & Hospital, Sidhra .

This guarantee shall remain valid for a period of 14 month from _____ to _____ and thereafter the Bank shall be discharged from all liabilities under this guarantee unless extended by the Bank for any further period.

NOT WITHSTANDING ANY THING CONTAINED HEREIN ABOVE.

(i). Our liability under this bank guarantee shall not exceed Rs. _____

(ii). This Bank guarantee shall be valid upto _____.

(iii). We are liable to pay the guarantee amount or any part therefore under this bank guarantee only and only if you serve upon us a written claim or demand on or before _____.